

Joint Extra Care Housing Management Board

Agenda

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| Date: | Wednesday 28th September 2011 |
| Time: | 4.00 pm |
| Venue: | Room 5 - Wyvern House, The Drumber, Winsford, CW7 1AH |

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

Members of the public wishing to address the Joint Extra Care Housing Management Board on reports contained within the agenda for the meeting shall be given the opportunity to do so subject to:-

- 1 the opportunity being extended to one person to speak in support of each agenda item and one person to speak against each agenda item when called to do so by the Chairman;
- 2 an indication of the desire to speak on the agenda item being made by the person just prior to the meeting and the name supplied to the Democratic Services Officer in attendance. The first person registering to have precedence in the event of more than one person wishing to speak either for or against the agenda item;

For any apologies or requests for further information

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- 3 each person addressing the Joint Extra Care Housing Management Board being limited to three minutes speech;
- 4 an opportunity being provided for an expression of a contrary view, event though no prior notice has been given, when a member of the public has spoken for or against the item;
- 5 in the event of the person having registered to speak on an agenda item not wishing to take up their right to speak on the agenda item because it was deferred, the person will automatically be given the right to speak on the agenda item at the next meeting of the Joint Extra Care Housing Management Board;
- 6 the Chairman of the meeting having discretion to rule that a person wishing to address the meeting shall not be heard if, in his/her opinion, that issues or the organisation or the person wishing to make the representations on that issue had received an adequate hearing,

4. **Minutes of Previous meeting** (Pages 1 - 2)

To approve the Minutes of the meeting held on 7 December 2010 as a correct record

5. **Q1, 2011/12 Operations Report** (Pages 3 - 16)

To consider a report on the Quarter 1 Operations which includes information on

- tenure, care bands and community balance
- occupancy, voids and waiting lists
- unitary charge and deductions made
- KPIs

6. **Avantage Annual Customer Survey 2011** (Pages 17 - 22)

To consider a report on the results of Avantage's second Annual Customer Survey, which was carried out in the first two months of 2011

7. **Bank Holiday Operations in Extra Care Housing** (Pages 23 - 26)

To consider a report on Avantage and the Authorities' different interpretations of the PFI contract on Bank Holiday working and recommends a compromise to resolve the situation

8. **Transfer of 10% Subordinate Debt by Gleeson and Nationwide to MBIA** (Pages 27 - 30)

To consider a report on the proposed transfer of the PFI subordinate debt currently held by Gleeson and Nationwide to MBIA and explains the limited due diligence carried out by Council officers

9. **Annual Financial Report for 2010/11** (Pages 31 - 36)

To consider a report on the financial position in relation to the PFI contract

10. **Governance of PFI Extra Care Housing** (Pages 37 - 40)

To consider a report on the proposed new governance arrangements for Round 3 schemes